

Brown County Board of Health
Board Meeting Minutes

March 8, 2023

The Brown County Board of Health met in regular session on Wednesday, March 8, 2023, at 7:00am, with the following members present: Ralph Jennings, Dr. Michael McHenry, Mark Klump, and Tim O'Hara. Also attending was Health Commissioner, Kyle Arn, Public Health Nurse, Ami Yelton, Fiscal Officer, Lee Ann Bradley, and Emergency Response Coordinator, Tom Brennan. Board President Ralph Jennings called the meeting to order at 7:08am.

Approval of Board minutes

Mr. Jennings asked if there were any questions regarding the Board Meeting minutes from February 8, 2023. Dr. McHenry made a motion to approve the minutes. Mr. O'Hara seconded the motion. All members present voted aye. Motion passed.

Approval of Bills and Mileage

Mr. Jennings asked if there were any unusual bills for the month. Mr. Arn said there wasn't anything unusual this month. Mr. O'Hara made a motion to approve the bills. Mr. Klump seconded the motion. All members present voted aye. Motion passed.

Supplemental Appropriations:

Mr. Arn, Mrs. Bradley, and the Board discussed the Supplemental Appropriations. Mr. O'Hara made a motion to approve the Supplemental Appropriations. Dr. McHenry seconded the motion. All members voted aye. Motion passed.

Environmental Division:

Mr. Arn gave an update. Mr. Arn said that Mr. Dick and Mrs. Williams were out of town at AOHC training. Mr. Arn told the Board the number of variances he had issued last month.

Nursing:

Mrs. Yelton gave the Board an update. Mrs. Yelton said that vaccines are down, but they have been doing a lot of TB tests. Mrs. Yelton discussed with the Board the Harm Reduction Efforts. Mrs. Yelton said that Mr. Arn and Mrs. Williams are hoping to get the new Mobile Van before the DAC meeting. Mr. Arn said he is hoping to pick it up next Wednesday or early Thursday morning.

Emergency Response Coordinator/Accreditation:

Mr. Brennan gave the Board an update. Mr. Brennan reported that Brown County participated in a tabletop exercise. The scenario was a dirty bomb at US 68 and Highway 32. He said that EMA and Mt. Orab Fire Department were involved.

Administrative:

Mr. Arn did the 3rd Reading of Resolution 2023-92, Plumbing Permit Fees. Mr. Jennings asked what has changed. Mr. Arn said it cleans it up a little bit and increases the initial plumbing permit fees. He said that Hamilton County has increased their prices. Dr. McHenry made a motion to approve Resolution 2023-92. Mr. Klump seconded the motion. Roll Call vote.

Mr. Mark Klump	aye
Dr. Mike McHenry	aye
Mr. Ralph Jennings	aye
Mr. Tim O'Hara	abstain
Mr. Brian Garrett	absent

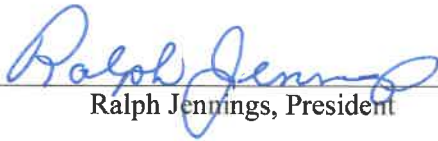
Mr. Arn went over the 2024 Proposed Operating Budget. Mr. Arn is requesting a 14.5% increase from 137K to 157K. Mr. Arn said that he met with the Budget Commission. Mr. Arn also discussed the new Mobile Unit with the Budget Commission. Mr. Jennings said it hasn't been raised since 2019. Mr. O'Hara said he would not take the mobile van to the DAC meeting. Mr. Arn said he based some of the increase on money coming out of nursing. Mr. Jennings said we have no other funding source. Do we ask for 50K and plea it back to 20K? Raises, new van, there is no way to scale it back. Mr. Jennings said to remind the people at the DAC meeting we recently ran a levy. You either get us a levy or pay for it otherwise. Mr. Jennings said if we are sitting here this time next year without an increase, then a levy is the way to go. He said that between 2017 and 2022, property values are up 25%. Mr. Arn told the board

about that at the DAC meeting, he will be presenting the Employee of the Year Award, to Heather Sloat.

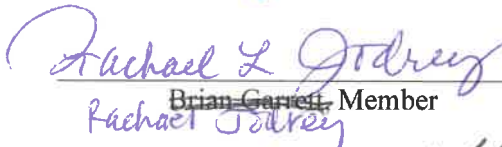
Mr. Arn told the Board that he is considering applying through the Workforce Development Grant 2022, to attend the NACCHO 360 Conference this year in Denver. He said if he goes, he will not be at the July BOH meeting. Mr. Arn said that he has not applied yet.

Mr. Arn and the Board discussed the DAC meeting. Mr. Jennings said that we need to elect 2 members. Mr. O'Hara said that I don't think we have to appoint for Mr. Garret's position at the DAC. Mr. Jennings said he thinks if they don't appoint we may not have a quorum sometimes. Mr. O'Hara asked if we have anyone that is interested? Mr. Arn said that Ms. Sherry Ridner is interested but still wants to be a volunteer. Mr. Jennings said what about Cody Beucler? Mr. Arn said that Cody Beucler said he was concerned because he is an engineer and might be a conflict of interest where it comes to septic designs. Mr. Arn said he asked Mrs. Mary McMullen and she said because he is an employee and not an owner it would be a conflict. Mr. Jennings asked when the next meeting is. Mr. Arn said April 12, at 8am.

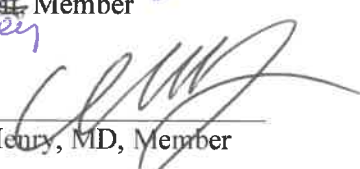
Mr. O'Hara made a motion to adjourn at 7:37am. Dr. McHenry seconded the motion. All members present voted aye. Motion passed and meeting adjourned.



Ralph Jennings, President

Mark Klump, Vice President


Brian Garrett, Member

Tim O'Hara, Member (DLC)


Michael McHenry, MD, Member


Kyle D. Arn, MS, REHS
Health Commissioner