

Brown County Board of Health
Board Meeting Minutes

June 14, 2023

The Brown County Board of Health met in regular session on Wednesday, June 14, 2023, at 7:00am, with the following members present: Ralph Jennings, Dr. Michael McHenry, Mark Klump, and Rachael Jodrey. Also attending was Health Commissioner, Kyle Arn, Director of Nursing, Pam Williams, Environmental Health Director, Steve Dick, and Environmental Secretary, Jennifer Fetters. Board President Ralph Jennings called the meeting to order at 7:14am.

Approval of Board minutes

Mr. Jennings asked if there were any questions regarding the Board Meeting minutes from May 10, 2023. Dr. McHenry made a motion to approve the minutes. Mrs. Jodrey seconded the motion. All members present voted aye. Motion passed.

Approval of Bills and Mileage

Mr. Jennings asked if there were any unusual bills for the month. Mr. Arn said there wasn't anything unusual this month. Mr. Klump made a motion to approve the bills. Dr. McHenry seconded the motion. All members present voted aye. Motion passed.

Supplemental Appropriations:

Miss Fetters discussed the Supplemental Appropriations. Mrs. Jodrey made a motion to approve the Supplemental Appropriations. Dr. McHenry seconded the motion. All members voted aye. Motion passed.

Environmental Division:

Mr. Dick updated the BOH on the nuisance regarding dumping raw sewage into the Ohio river and creek. The individual responsible was fined after being found guilty in court. Mr. Arn and Mr. Dick spoke about a burnt house on Oakland Locust Ridge Road. The new owner built a new house without permits. Roger Barber went out and emailed ODH rules. Mr. Arn and Mr. Dick spoke with the Assistant Prosecutor, Mary McMullen regarding this property.

The BOH had the 3rd reading of Resolution 2023-95 Revised Replacement Plumbing Fixture Fee. Dr. McHenry made a motion to approve Resolution 2023-95. Mrs. Jodrey seconded the motion. All members present voted aye. Motion passed. Mr. Arn said the Resolution will be published in the newspaper for two consecutive weeks.

Nursing:

Mrs. Williams gave the Board a program update. Mrs. Williams told the Board that COVID numbers continue to drop. There were 80 cases in March, 45 in April, 35 in May, and currently 11 in June. Mrs. Williams gave the Board an update regarding the Mobile Unit activity. Mrs. Williams gave the Board Harm Reduction numbers and told them about the upcoming National Night Out and Overdose Awareness events.

Mrs. Williams went over the Healing Communities Study with the Board. She said that we have so far received \$11,473 out of the \$34,000, which was spent on NARCAN for the jail, mobile unit, leave behind program, and Child Focus. She told the board that she had ordered two smart boards. Mrs. Williams explained the Textedly program for the mobile unit and provided the phone number; 1-888-817-5540. Mrs. Williams, since becoming CPR Instructor certified, has trained 20 students over 3 classes, and has two classes scheduled in June and July.

Emergency Response Coordinator/Accreditation:

Mr. Arn said that Mr. Brennan was at a Tri-State Meeting. Mr. Arn updated the BOH on the accreditation status. He said that we are waiting for the site visitors to be approved, and we are continuing to work on documentation. Mr. Arn went over the Health Department's Strategic Plan Goals. Dr. McHenry made a motion to approve the Strategic Plan Goals. Mrs. Jodrey seconded the motion. All members present voted aye. Motion passed.

Mr. Jennings made a motion to go into Executive Session for personnel reasons at 7:40am. Dr. McHenry seconded the motion. Roll Call Vote:

Dr. McHenry, yes

Mrs. Jodrey, yes

Mr. Jennings, yes

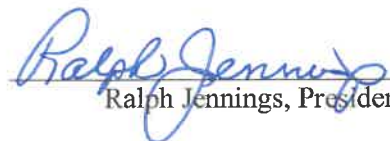
Mr. Klump, yes

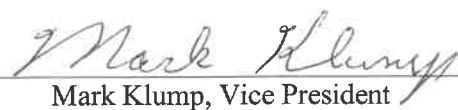
The Board came out of Executive Session at 7:50am. Mr. Arn and Mrs. Williams discussed the new building with the Board and items to be purchased with CN22 Project income monies.

Mrs. Williams discussed with the Board giving Mrs. Yelton the title of Nursing Supervisor. Mrs. Williams said that there would be no increase in pay, but it would put Mrs. Yelton in charge of the Nursing Division in case she was not there or unavailable. The Board agreed with the addition of Nursing Supervisor title to Mrs. Yelton.


Mr. Klump made a motion to hire Miss Feters as the new Fiscal Officer/Administrative Assistant. Dr. McHenry seconded. All members present voted aye. Motion passed.

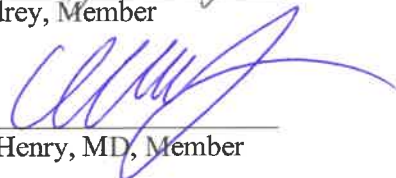
Dr. McHenry made a motion to adjourn at 7:57am. Mrs. Jodrey seconded the motion. All members present voted aye. Motion passed and meeting adjourned.


Ralph Jennings, President


Mark Klump, Vice President


Rachel Jodrey, Member


Tim O'Hara, Member (DLC)


Michael McHenry, MD, Member


Kyle D. Arn, MS, REHS
Health Commissioner