

Brown County Board of Health
Board Meeting Minutes

August 9, 2023

The Brown County Board of Health met in regular session on Wednesday, August 9, 2023, at 8:00am, with the following members present: Ralph Jennings, Mark Klump, and Rachael Jodrey. Also in attendance was, Director of Nursing, Pamela Williams, Environmental Health Director, Stephen Dick, and Fiscal Officer/Administrative Assistant, Jennifer Fetters. Board President Ralph Jennings called the meeting to order at 7:55am.

Approval of Board minutes

Mr. Jennings asked if there were any questions regarding the Board Meeting minutes from July 12, 2023. Mrs. Jodrey made a motion to approve the minutes. Mr. Klump seconded the motion. All members present voted aye. Motion passed.

Approval of Bills and Mileage

Mr. Jennings asked if there were any unusual bills for the month. Mrs. Williams and Miss Fetters discussed the bills. Miss Fetters explained the purchase of items from Sterling Distribution that is paid for by the CN22 funding. Mr. Klump made a motion to approve the bills. Mrs. Jodrey seconded the motion. All members present voted aye. Motion passed.

Supplemental Appropriations:

Miss Fetters discussed the Supplemental Appropriations. Mr. Klump made a motion to approve the Supplemental Appropriations. Mrs. Jodrey seconded the motion. All members voted aye. Motion passed.

Environmental Division:

Mr. Dick went over the HSTS Grant bids. There was one bid for Glancy Greenbush Road. Ervin Burkholder bid \$36,000. Mr. Klump made a motion to award the winning bid to Ervin Burkholder. Mrs. Jodrey seconded the motion. All members present voted aye. Motion passed.

Mr. Dick went over a Variance Request for a sewer main easement. Mr. Heaton owns both lots. Mrs. Jodrey asked about lot sizes and Mr. Jennings asked if we had GPS coordinates for the system. Mr. Dick stated normally the designer will do that. Mrs. Jodrey said as long as he owns both lots. Mrs. Jodrey made a motion to approve the Variance Request. Mr. Klump seconded the motion. All members voted aye. Motion passed.

Mr. Dick discussed Rumpke with the Board. He said they had an excavating accident. Mr. Dick discussed. This was Phase 1 for Rumpke. Pictures were shown to the Board. Mr. Dick said they dug into the liner and caused leachate to leak from Phase III into Phase I. The EPA is involved. Mr. Dick said that Rumpke will probably be fined. Our role will not be very involved, EPA will handle all violations and permits. Mr. Dick said we will not really be involved in this. Mr. Jennings asked where does the leachate go? Mr. Dick explained they will do what they can to stop the flow and repair the liner.

Mr. Dick went over the Frank Stivers nuisance with the Board. Mr. Dick said that there are no pets involved in this situation. The house was cleaned up in years past. However, it has regressed back and gotten worse. Mr. Dick said the Police has gotten involved. Mr. Stivers is sleeping on the front porch. Mr. Dick said we have tried to get him help, but when he was taken to Clermont County Hospital for help, they evaluated him and sent him home. Assistant Prosecutor, Mrs. McMullen, has spoken to several individuals and wants the BOH to declare an emergency public nuisance. Mr. Arn has condemned the home. Attorneys were notified that he needs help and hopefully get him someone to have guardianship over him. Mr. Jennings asked if we declared it an emergency nuisance, who would pay to clean up? Mr. Dick stated that Mr. Stivers would. Mr. Klump made a motion to declare Mr. Frank Stivers house an Emergency Public Nuisance. Mrs. Jodrey seconded the motion. All members voted aye. Motion passed.

Nursing:

Mrs. Williams discussed Harm Reduction numbers. She said we are encroaching about 30,000 needles. Mrs. Williams told the Board that Xylazine is being used to cut into Fentanyl and Heroine. Mrs. Williams explained to the Board that Xylazine is an animal drug, and it takes only a pinpoint amount to kill someone. She has handed out test strips and is finding it in the county.

Mrs. Williams will email her presentation to the BOH to watch for CEU's. She will have a form for them to sign after watching. Mrs. Williams said that school flu shots will start soon. Flu shots normally start around Fair time.

Mr. Jennings asked about charges for flu shots. Mrs. Williams explained.

Emergency Response Coordinator/Accreditation:

Mrs. Williams gave an update for Mr. Brennan. Mr. Brennan's last day will be September 15th. He took another job in another county. Mrs. Williams and Mr. Dick discussed accreditation. There were no other updates for Emergency Preparedness discussed this month.


Administrative:

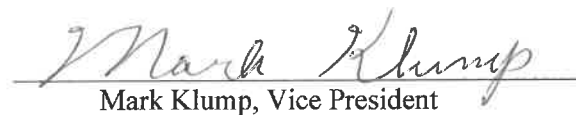
Mr. Dick asked about the PIO plan; we did not have that for this meeting. Policy Manual Changes were presented to the Board. Mrs. Jodrey made a motion to approve the revised Section 6.01 (Meal Reimbursement). Mr. Klump seconded the motion. All members voted aye. Motion passed. Mr. Klump made a motion to approve the revised Section 9.03 (Signature Page Acknowledgement). Mrs. Jodrey seconded the motion. Motion passed.

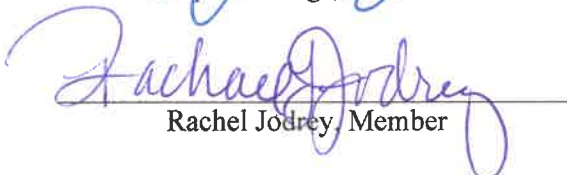
Mr. Jennings discussed Mrs. Kaylee Rosselott. Mr. Jennings discussed the probationary period of 120 working days and the starting pay of \$16 per hour. Mrs. Rosselott discussed herself with the Board. Mr. Jennings said there was no need for Executive Session after discussing with Mrs. Williams and Mr. Dick. Mr. Klump made a motion to hire Mrs. Rosselott. Mrs. Jodrey seconded the motion. Roll Call vote: Mr. Klump voted aye, Mrs. Jodrey voted aye, and Mr. Jennings voted aye. Motion passed.

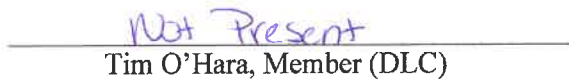
Mr. Jennings discussed the September 13th BOH meeting. The time is undetermined. Mrs. Williams discussed her Fellowship opportunity with the Board. The BOH and Staff discussed the accreditation site visit and virtual visit. The virtual visits will be October 31st and November 1st and the in-person visit will be November 8th. Mr. Jennings asked Mrs. Williams about her CPR classes. She said she wants to instruct 100 people total this year. Staff and the BOH discussed the GROW building. Mrs. Beath emailed stating signatures were ready and almost ready to sign. Mr. Jennings asked to be kept in the loop on the emergency public health nuisance.

Mrs. Jodrey made a motion to adjourn at 8:48am. Mr. Klump seconded the motion. All members present voted aye. Motion passed and meeting adjourned.

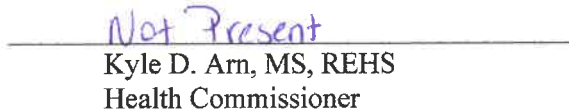

Ralph Jennings, President


Mark Klump, Vice President


Rachel Jodrey, Member


Tim O'Hara, Member (DLC)


Michael McHenry, MD, Member


Kyle D. Arn, MS, REHS
Health Commissioner