

Brown County Board of Health

Board Meeting Minutes

January 8, 2025

The Brown County Board of Health met in regular session on Wednesday, January 8, 2025, with the following members present, Ralph Jennings, Mark Klump, Rachael Jodrey, Dr. Mike McHenry, and Dena Richter. Also attending was Health Commissioner, Kyle Arn, Deputy Health Commissioner, Pam Williams, Environmental Health Director, Steve Dick, Public Health Nurse, Ami Yelton, and Fiscal Officer, Jennifer Fetters. Board President Mr. Jennings called the meeting to order at 5:00pm.

Approval of Board Minutes:

Mr. Jennings asked if there were any questions or corrections to the minutes for the meeting on December 11, 2024, provided to the board. Mrs. Jodrey made a motion to approve the minutes. Mr. Klump seconded the motion. All members present voted aye. Motion passed.

Approval of Bills:

Mr. Jennings asked about any unusual bills. Mr. Arn and Miss Fetters explained the bills to the board. Dr. McHenry made a motion to approve the bills. Mrs. Jodrey seconded the motion. All members present voted aye. Motion passed.

Environmental Division:

Mr. Dick talked to the Board about the NPDES program. Mr. Jennings asked about how many systems of that type we have. Mr. Dick stated somewhere around 13 systems. Mr. Dick presented the Board with an example of an NPDES system routine test result. Mr. Dick and the Board discuss details regarding the NPDES program and system specifications. Mr. Dick told the Board that Jordan Myers, an installer, has expressed interest in testing and servicing these systems. Mr. Arn, Mr. Dick and the Board discuss the requirements of the program and the difficulty in getting these systems in compliance. Mr. Jennings stated that he didn't think they were going to act on this decision tonight. Mr. Jennings told Mr. Arn that he and Mr. Dick should have a conversation with Mrs. Mary McMullen regarding this first.

Mr. Dick again discussed with the Board the wet weather installation policy. He stated that he had to turn down an installer today because of the snow and weather. He suggested that we have a straightforward policy of no installations after a certain date. Mr. Dick also brought to the Boards' attention that an installer had connected a small building to an existing mound system, which is already connected to a home, for the owner's mother-in-law to live in. The installer admitted it. Mr. Dick just wanted the Board to be aware of it and that he and Mr. Arn are working on it.

Nursing Division:

Mrs. Williams stated that flu shots continue to be offered, but clinics are a little slow right now. She is working with partners to offer mobile clinics again in areas where there are deficits. Mrs. Williams stated that vaccines for children training happened today, and we passed with flying colors. The only thing they questioned was why we didn't offer a few types of vaccines, but we didn't have the demand for those. However, it doesn't matter, we are required to have them, so we will have to order those. Mr. Jennings asked on the cost of them and Mrs. Williams and Mrs. Yelton stated that it is free because it is VFC vaccine from the state office. The only downside is if it isn't used, it is wasted and must be discarded after expiration.

Mrs. Williams stated the Mr. Andrew Louderback was nominated as the employee of the year for 2024. She stated that we have heard nothing but positive things about him from the public and others. He will be recognized at the DAC meeting in March.

Emergency Preparedness/Accreditation:

Mr. Arn stated that Mrs. Pemberton is still on maternity leave but will return on January 22nd. He stated that there will be a tabletop exercise on February 4th at Deanna Vietze's office.

Administrative:

Mr. Arn stated this is the third reading of Resolution 2024-100, 2025 Food Licensing Fees based on the Food Cost Methodology. Dr. Mike McHenry made a motion to approve the Resolution. Mrs. Richter seconded the motion. Roll Call vote; Mr. Ralph Jennings, aye; Mr. Mark Klump, aye; Dr. Mike McHenry, aye; Mrs. Rachael Jodrey, aye; and Mrs. Dena Richter. All members present voted aye. Motion passed.

Mr. Arn stated that we will be doing our Quality Fundamentals/Six Sigma training on February 12th, 19th, and 26th. We were approved for the grant through TechCred to pay for it.

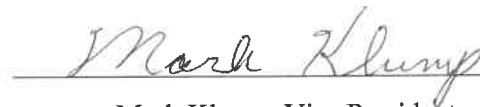
Mr. Dick mentioned that the prosecutor proceeded with pressing charges on the Whitetail Heaven hunting lodge in Aberdeen. They serve food there and have not gotten their food license completed yet.

The Board asked Mr. Arn about the new building. Mr. Arn stated the tentative date is in March.

Mrs. Richter asked about what happened with the Barber's Septic situation at the last meeting. Mr. Arn updated the board on that, and Barber's agreed that they won't do that anymore and won't park their trucks in the car wash anymore.

At 5:45pm Dr. McHenry made a motion to adjourn the meeting. Mr. Klump seconded the motion. All members present voted aye. Motion passed. Meeting adjourned.


Ralph Jennings, President


Mark Klump, Vice President


Rachael Jodrey, Member


Dena Richter, Member


Michael McHenry, MD, Member


Kyle D. Arn, MS, REHS, Health Commissioner