

Brown County Board of Health

Board Meeting Minutes

February 12, 2025

The Brown County Board of Health met in regular session on Wednesday, February 12, 2025, with the following members present, Ralph Jennings, Mark Klump, Rachael Jodrey, Dr. Mike McHenry, and Dena Richter. Also attending was Health Commissioner, Kyle Arn, Deputy Health Commissioner, Pam Williams, and Environmental Health Director, Steve Dick. Board President Mr. Jennings called the meeting to order at 5:00pm.

Approval of Board Minutes:

Mr. Jennings asked if there were any questions or corrections to the minutes for the meeting on January 8, 2025, provided to the board. Dr. McHenry made a motion to approve the minutes. Mr. Klump seconded the motion. All members present voted aye. Motion passed.

Approval of Bills:

Mr. Jennings asked about any unusual bills. Mr. Arn explained the bills to the board. Dr. McHenry made a motion to approve the bills. Mrs. Richter seconded the motion. All members present voted aye. Motion passed.

Supplemental Appropriations:

Mr. Arn explained the Supplemental Appropriation to the Board. Mrs. Jodrey made a motion to approve the supplemental appropriation. Mrs. Richter seconded the motion. All members voted aye. Motion passed.

Environmental Division:

Mr. Dick told the Board that food inspections should be wrapping up by February 14th. Mrs. Williams explained that the Leadership Team unanimously voted for Andrew Louderback to be the 2024 Employee of the Year.

Nursing Division:

Mrs. Williams gave the Board an update on flu shots. She stated that mobile clinic events are being planned. She told the Board that over 83,000 needles were collected through the Syringe Exchange.

Emergency Preparedness/Accreditation:

Mr. Arn stated that Mrs. Pemberton was unable to attend the meeting. Mr. Arn told the Board the tabletop exercise was successful, and that there was another one scheduled for March 11, 2025.

Administrative:

Mr. Arn described a public nuisance located at 14536 Beverly Drive that he had received two complaints on. He showed the board photographs that were taken. Three NOV's were sent. The nuisance is still unabated. Mr. Arn recommended sending this case to the Prosecutor's Office for further action. Dr. McHenry made a motion to send it to the Prosecutor's Office. Mrs. Richter seconded the motion. All members voted aye. Motion passed.

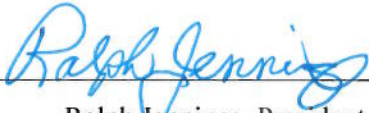
Mr. Arn then described a home located at 3090 Bardwell West Road, Mt. Orab, Ohio that he received a complaint from Child Protective Services regarding the living conditions inside. CPS said that two children had been removed from the home. Mr. Arn showed the Board photographs that were taken from the inside of the home. Mr. Arn said that he had gone to the property with Deputy Greene, from the Sheriff's Office. Mr. Arn said that Prosecutor Zac Corbin had filed child endangerment charges against the owner/grandmother. Mr. Arn stated that he was going to condemn the home and would be placing a placard on the front door.

Mr. Arn stated that this year's District Advisory Council meeting will be held on March 13th, Thursday from 6:30-7:30. Dr. McHenry's physicians' position is up for renewal.

Mr. Arn gave the Board an update on moving to the GROW building. He stated that he was told the completion date would be March 12th. Mr. Arn told the Board that he was working with Sterling in Georgetown for an estimate on furniture. Mr. Arn stated that he was told the potential move in date would be sometime in April.

Mr. Arn explained to the Board that Miss Feters and he were working on completing the AOS and AFR which were due in March.

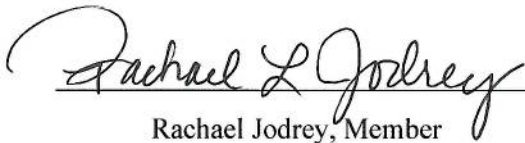
Mrs. Jodrey made a motion to adjourn the meeting at 6:10pm. Dr. McHenry seconded the motion. All members present voted aye. Motion Passed. Meeting adjourned.



Ralph Jennings, President



Mark Klump, Vice President



Rachael Jodrey, Member



Dena Richter, Member



Michael McHenry, MD, Member



Kyle D. Arn, MS, REHS, Health Commissioner



Brown County Health Department

826 Mt Orab Pike, Georgetown, OH 45121

www.browncountyhealth.org

Health Commissioner: Kyle D. Arn, MS, RS

Our mission is to protect and improve the health of Brown County residents by providing preventive services, ensuring healthy environments and promoting healthy lifestyles.

PHONE: 937.378.6892 | TOLL FREE: 866.867.6892 | FAX: 937.378.4301 | MON-FRI 8AM - 4:30PM

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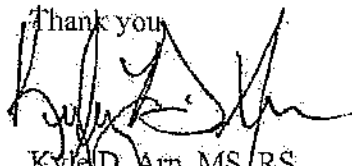
Brown County Auditor
800 Mt. Orab Pike
Georgetown Ohio 45121

Attn: Colby

During the September Board of Health meeting, Rachael Jodrey made a motion to make the following supplemental appropriation from 2025 unappropriated funds into the codes listed below, Dena Richter seconded; motion carried.

Fund	Fund-Code	Amount
2608 (Private Water)	2608-6000-61118 (PERS)	\$10.00

If you have any questions, please do not hesitate to contact Jennifer at the above number.

Thank you

Kyle D. Arn, MS, RS
Health Commissioner

